

BRANCBURG TOWNSHIP SCHOOL DISTRICT
Branchburg, New Jersey

JOB DESCRIPTION

Job Title: Special Education Teacher
Reports To: Building Principal, Assistant Principal, Director of Educational Programs and Student Support Services
Contract Terms: BTEA; 10 Month Contract

Qualifications:

- Holds or is eligible for a New Jersey Department of Education Student with Disabilities Instructional certificate with appropriate teaching endorsement.
- Demonstrated knowledge of effective teaching methods and developmentally appropriate classroom activities for students with disabilities.
- Demonstrated knowledge of subject matter.
- Demonstrated knowledge of various disabilities including autism
- Ability to maintain a positive learning environment.
- Strong interpersonal and communication skills.
- Experience with Early Intervention procedures and processes strongly desired.
- Experience with the gathering and graphing of data for the purpose of guiding student programming.

Job Goal: Responsible for teaching assigned students with disabilities in accordance with IEP goals and curriculum objectives and for performing other duties within the scope of his/her employment and certification. Such as attendance and participation in IEP meetings, the creation of goals and objectives and PLAFP's, collaboration with all members of the child study team.

Performance Responsibilities:

Professional Knowledge:

- The special education teacher will demonstrates an understanding of the curriculum, subject content, and the development needs of students by providing relevant learning experiences
- Effectively address appropriate curriculum standards
- Integrates key content elements and facilitates students' use of higher level thinking skills in instruction.
- Demonstrates ability to link present content with past and future learning experiences, other subject areas and real world experiences and applications.

- Demonstrates an accurate knowledge of the subject matter.
- Demonstrates skills relevant to the subject area(s) taught.
- Bases instruction on goals that reflect high expectations and an understanding of the subject.
- Demonstrates an understanding of the intellectual, social, emotional, and physical development of the age group.
- Communicates clearly and checks for understanding.

Instructional Planning:

- The special education teacher will plan using the state's standards, the school's curriculum, effective strategies, resources, and data to meet the needs of all students.
- Uses student learning data to guide planning.
- Plans time realistically for pacing, content mastery and transitions.
- Plans for differentiated instruction.
- Aligns lesson objectives to the school's curriculum and student learning needs.
- Develops appropriate long- and short-range plans and adapts plans when needed.

Instructional Delivery:

- The special education teacher will effectively engage students in learning by using a variety of instructional strategies in order to meet individual learning needs.
- Engages and maintains students in active learning.
- Builds upon students' existing knowledge and skills.
- Differentiates instruction to meet the students' needs.
- Reinforces learning goals consistently throughout lessons
- Uses a variety of effective instructional strategies and resources.
- Uses instructional technology to enhance student learning.
- Communicates clearly and checks for understanding.
- Familiarity with Autism and Asperger's Syndrome and accompanying teaching strategies

Assessment of/for Learning:

- The special education teacher will systematically gather, analyze and use all relevant data to measure student academic progress, guide instructional content and delivery methods and provide timely feedback to both students and parents throughout the school year.
- Uses pre-assessment data to develop expectations for students, to differentiate instruction and to document learning.
- Involves students in setting learning goals and monitoring their own progress.
- Uses a variety of assessment strategies and instruments that are valid and appropriate for the content and for the student population.

- Aligns student assessment with established curriculum standards and benchmarks.
- Uses assessment tools for both formative and summative purposes and uses grading practices that report final mastery in relationship to content goals and objectives.
- Uses assessment tools for both formative and summative purposes to inform, guide and adjust students' learning.
- Gives constructive and frequent feedback to students on their learning.

Learning Environment:

- The special education teacher will use resources, routines and procedures to provide a respectful, positive, safe, student-centered environment that is conducive to learning.
- Arranges the classroom to maximize learning while providing a safe environment.
- Establishes clear expectations, with student input, for classroom rules and procedures early in the school year, and enforces them consistently and fairly.
- Maximizes instructional time and minimizes disruptions.
- Establishes a climate of trust and teamwork by being fair, caring, respectful, and enthusiastic.
- Promotes cultural sensitivity.
- Respects students' diversity, including language, culture, race, gender and special needs.
- Actively listens and pays attention to students' needs and response.
- Maximizes instructional learning time by working with students individually as well as in small groups or whole groups.
- Performs other duties within the scope of his/her employment and certification as may be assigned.

Evaluation

- In accordance with state regulations, Board of Education policy, and agreement between Board of Education and the Branchburg Township Education Association

Board of Education Approved: June 13, 2013

Board of Education Approved Revision: April 20, 2023

Board of Education Approved Revision: May 17, 2023